



CITY OF FARMERS BRANCH
invites applications for the position of:
Fire Inspector - Part Time

An Equal Opportunity Employer

SALARY

Hourly
\$29.28 - \$35.59

OPENING DATE: 08/01/17**CLOSING DATE:** 08/31/17 05:00 PM**POSITION
SUMMARY:**

The purpose of this position is to conduct assigned fire inspections, and fire prevention education programs.

**ESSENTIAL JOB
FUNCTIONS:**

- Conducts inspections for the purpose of correcting hazards. If necessary, issues citations for Fire Code/City Ordinance violations.
- Observes and witnesses testing of fire protection equipment, systems and components for code compliance.
- Assists operations with various types of alarm and/or suppression equipment malfunctions.
- Presents fire prevention education and public relation programs.

**EDUCATION
AND
EXPERIENCE:**

Associates Degree or minimum of 60 college hours is required. Bachelor's Degree is preferred.*

LICENSES AND CERTIFICATES

Valid Class C Texas driver's license and ability to maintain a good driving record while employed is required.

Certified as a Basic Fire Inspector by the Texas Commission on Fire Protection.*

SPECIAL REQUIREMENTS

Ability to work 16 hours a week.

***Copies of education and certification(s) must be attached and submitted with your application. Applications will be considered as incomplete if these documents are not uploaded to the application.**

For questions or assistance, please send an email to:
hr@farmersbranchtx.gov.

**KNOWLEDGE,
SKILLS AND
ABILITIES:**

- Knowledge of fire system design (alarms, extinguishers, sprinklers), International Fire Code, City Ordinances, Federal, State and local laws pertaining to fire prevention.
- Knowledge of fire suppression methods, techniques and equipment; good knowledge of hazardous materials.
- Ability to analyze problems and offer effective solutions.
- Excellent communication skills, both oral and written. Skill in communicating effectively with management, co-workers and the general public.

- Skill in analysis and problem solving.
- Skill in discerning from a number of alternatives the best/most appropriate course of action.
- Skill in organization of work and implementation/execution of programs and events.
- Performs related duties as required.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.farmersbranchtx.gov>

ALTERNATIVE FORMAT MAY BE OBTAINED AT:

13000 Wm. Dodson Pkwy., P.O. Box 819010

Farmers Branch, TX 75381-9010

972.919.2555

972.919.2556

Whitney.casey@farmersbranchtx.gov

Job #00633

FIRE INSPECTOR - PART TIME

WC

An Equal Opportunity Employer

Fire Inspector - Part Time Supplemental Questionnaire

- * 1. Which best describes your level of education?
 - ☐ High School Diploma or Equivalent
 - ☐ Associate's Degree or a minimum of 60 college hours
 - ☐ Bachelor's Degree
 - ☐ Master's Degree
- * 2. Do you possess a valid Texas driver's license?
 - ☐ Yes ☐ No
- * 3. The City's driving standards state that you cannot have more than 3 traffic citations in the past 3 years or a DWI conviction in the past 10 years. Have you received more than 3 citations in the past 3 years?
 - ☐ Yes ☐ No
- * 4. Have you been convicted of a DWI within the past ten years?
 - ☐ Yes ☐ No
- * 5. Do you possess a valid Basic Fire Inspector Certification by the Texas Commission on Fire Protection?
 - ☐ Yes ☐ No
- * 6. Are you able to work 16 hours per week?
 - ☐ Yes ☐ No
- * 7. Do you understand that copies showing proof of your education and copies of your certification(s) must be submitted with your application no later than 5:00 p.m. on October 30, 2015 (closing date of this posting)?
 - ☐ Yes ☐ No

* Required Question